



COUNCIL AGENDA SYNOPSIS

-----Initials-----			
Meeting Date	Prepared by	Mayor's review	Council review
12/07/15	MCB	<i>[Signature]</i>	<i>[Signature]</i>

ITEM No.

4.B.

ITEM INFORMATION

STAFF SPONSOR: MAYOR'S OFFICE		ORIGINAL AGENDA DATE: 12/7/15			
AGENDA ITEM TITLE Regional Fire Authority Annexation					
CATEGORY <input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Motion	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance		
Mtg Date 12/7/15	Mtg Date	Mtg Date	Mtg Date 0		
SPONSOR <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> HR <input type="checkbox"/> DCD <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> IT <input type="checkbox"/> P&R <input type="checkbox"/> Police <input type="checkbox"/> PW					
SPONSOR'S SUMMARY The RFA Annexation Steering Committee has finished their review and recommends annexation to the Kent RFA. A decision is needed on whether the City Council would like to move forward with an Kent RFA annexation process, including community outreach and a public hearing and Council level review and analysis					
REVIEWED BY <input type="checkbox"/> COW Mtg. <input type="checkbox"/> CA&P Cmte <input type="checkbox"/> F&S Cmte <input type="checkbox"/> Transportation Cmte <input type="checkbox"/> Utilities Cmte <input type="checkbox"/> Arts Comm. <input type="checkbox"/> Parks Comm. <input type="checkbox"/> Planning Comm.					
DATE: 9/14 ; 04/15; 6/15; 8/15; COMMITTEE CHAIR:					
RECOMMENDATIONS:					
SPONSOR/ADMIN. Not applicable					
COMMITTEE Not applicable					
COST IMPACT / FUND SOURCE					
EXPENDITURE REQUIRED	AMOUNT BUDGETED	APPROPRIATION REQUIRED			
\$	\$	\$			
Fund Source:					
Comments:					
MTG. DATE	RECORD OF COUNCIL ACTION				
04/13/15	Briefing				
6/15/15	Briefing				
8/17/15	Briefing				
11/23/15	Briefing				
MTG. DATE	ATTACHMENTS				
11/23/15	Informational Memorandum				
12/7/15	Informational Memorandum dated 12/7/15				
	Powerpoint Presentation				
	Please bring binders provided under separate cover				



City of Tukwila

6200 Southcenter Boulevard • Tukwila, Washington 98188

Jim Haggerton, Mayor

Memorandum

To: Mayor Haggerton
Tukwila City Council

Date: December 7, 2015

From: David Cline, City Administrator

By: Moira Bradshaw, RFA Project Manager

Subject: **Regional Fire Authority Annexation Steering Committee**

Issues

1. Does the City Council want to move forward with review of annexation to the Kent Regional Fire Authority for the provision of fire and emergency medical services?
2. Would the Council like to complete its review in time to make the April 2016 ballot or take additional time and complete its review in time for the August ballot of 2016?

Background

The study of how and who should provide fire and emergency management services to the Tukwila community has been under consideration since 2010. The most recent efforts included the Joint Fire Exploratory Committee of 2014 and then the Regional Fire Authority Annexation Steering Committee of 2015.

The Joint Fire Exploratory Committee (2014) reviewed a range of options available to the City. That Committee, made up of City Administration and City Council members Kruller and Seal recommended investigation of annexation into the Kent RFA. The Kent RFA is seen as:

- a current partner through the South King County Training Consortium
- a stable well managed, highly respected and nationally accredited agency that shares a border with the City
- capable of maintaining the City's level of service by staffing the City's four stations and replacing those stations, apparatus and equipment with a proposed capital improvement plan;
- a fiscally responsible agency that uses a funding model that charges a fee that is related to a property's level of risk.

Based upon that recommendation, the City Council endorsed the formation of a Steering Committee to explore the feasibility of annexing to the Kent RFA and that it should include Administration, Council, firefighters and the public. The Steering Committee met through most of 2015 and ultimately decided to recommend that the City proceed with annexation to the Kent RFA. Members of the Steering Committee presented their findings to Council at the November 23, 2015 Council meeting.

Discussion

The Mayor concurs with the Steering Committee's recommendation, but recommends that the City target an August, 2016 election date. While the Committee and City had previously contemplated an April, 2016 election date in order to (if supported by the voters) transition the Department to the RFA on January 1, 2017, it is clear that time is needed for Council to review the work and recommendation of the Steering Committee and to engage in a robust public outreach effort prior to a final Council decision. While the uncertainty for the Tukwila Fire Department has been protracted by an initial review that was interrupted, there is no crisis that necessitates immediate action. By choosing an effective date of January 2018, the City Council can assure themselves of a complete and adequate review of the costs and benefits of the proposed action as well as full community outreach and public input.

Recommendation

Council consensus to proceed with public outreach targeting an August 2016 election date.

Attachment:

December 7, 2015 slide presentation.

Delivered separately to your mailbox:

City Council Review Binder – Kent Regional Fire Authority Annexation Review
(December 2015)

2015 Regional Fire Authority Annexation

OPTIONS – DECEMBER 7, 2015 CITY COUNCIL MEETING



Issue

Does City Council want to move forward with the annexation to the Kent RFA?

- Continue public outreach
- Continue City Council review

	2014	2015	2016
<div>Financial Analysis</div> <ul style="list-style-type: none"> Review data, forecast FBC revenue, determine feasibility City Council receives briefings at this stage and throughout 	Q4	Q1	
<div>Messaging and Engagement</div> <ul style="list-style-type: none"> Steady flow of information to electeds, public and press Stakeholder input 		Q1-Q4	
<div>Plan Amendment</div> <ul style="list-style-type: none"> Assets, vehicles, capital, LEOFF 1, governance, etc. 		Q2-Q3	
<div>Labor Negotiations</div> <ul style="list-style-type: none"> Concurrent with other phases 		Q2-Q4	
<div>Resolutions</div> <ul style="list-style-type: none"> City Council adopts resolution requesting annexation RFA Board adopts resolution amending Plan to allow annexation City Council places measure on ballot 		Q4	Q1
<div>Election</div> <ul style="list-style-type: none"> Voters must approve annexation, Plan amendment, FBC Voter outreach 2-4 months 			April
<div>ILA Development</div> <ul style="list-style-type: none"> ILA is developed based upon an adopted RFA Plan 			Q3-Q4

Schedule

- Changes to original time frame from 2014 Tukwila

Exploratory Committee

- Financial information delay of 12 months
- Results in 3 months delay on draft Plan amendments
- Request by RFA to develop ILA before election

IF YES – Timeframe Options

- A January 2017 service transition means a vote no later than April 2016
- A January 2018 service transition means a vote by at least April 2017

Public Outreach - minimum

- An open house at each of the fire stations
- Fact sheet mailings for residents and businesses
- Presentations to Boards, Commissions and community groups

January 2017 service transition

January 4-15 Council work session(s)

Mid January Public open houses

January 25 Tukwila Public Hearing

February 1 City resolution requesting RFA approval of annexation

February 17 Action by RFA Governing Board

March 7 City resolution to put issue before voters

April 26 Ballot

January 2018 service transition

Late January – mid February	Full City Council review of financials
March	Kent RFA Plan review and ILA discussion
April	Community open houses and outreach & Public hearing
May	City Resolution and Governing Board action
June	City resolution to put issue before voters
August 2, 2016	Ballot (at the earliest)

Public Outreach – expanded

Other communication

- Tukwila Reporter
- E-Hazelnut & Hazelnut
- Channel 21 – “TukTV”
- City web page
- Social media

Moving Forward

Mayor suggests that the Council choose an August ballot date (**Options B**) in order to allow sufficient time for review by the City Council and extended public outreach.

Council Discussion & Direction

Option A.

January 2017 service transition

April 2016 ballot

or

Option B.

January 2018 service transition

August 2016 ballot

Notebook Review

- Council Updates
- Steering Committee Minutes and Recommendation
- Kent Fire Department Regional Fire Authority Plan – Tukwila Amendment Draft
- Level of Service
- Facilities
- Finance

Notebook Review - continued

- Contract Services
- Outreach
- History
- Community Outreach



Questions?